

MINUTES

SOUTH CAROLINA BOARD OF EXAMINERS IN PSYCHOLOGY

Friday, June 13, 2025 – 9:00 a.m.

Synergy Business Park – Kingtree Building

Upstate Conference Room

110 Centerview Drive, Columbia, SC 29210

Board Members Present

Andrea “Andie” Eaton, Psy.D., Chair

David E. Barrett, Ph.D., Vice Chair

Nicholas Bagnell, Psy.D., Member

Amanda J. Cleveland, Ph.D., Member

Marjorie G. Cloninger, Ph.D., Member

Claire Phillips, Psy.D., Member – Departed at 10:40 a.m.

Mary-Catherine M. Riner, Ph.D., Member

Absent Members

None

SCLLR Staff Members Present

Megan Flannery, Advice Counsel

Virginia Wetzel, Office of Communications and Governmental Affairs

Sherrie Butterbaugh, Office of Disciplinary Counsel

Yarikza Alexander, Office of Investigations

Jon Rayle, Office of Investigations

Pam Dunkin, Board Executive

Shaun Strother, Program Coordinator

Shanda Richardson, Administrative Assistant

Present

Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners in Psychology, Synergy Business Park, Kingtree Building, 110 Centerview Drive in Columbia, SC, on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Dr. Andrea “Andie” Eaton, Psy.D., Chair, called the meeting to order at 9:00 a.m.

Approval of the Agenda

MOTION

On the motion of Dr. Cleveland, seconded by Dr. Cloninger, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members – None.

Approval of the Minutes – April 4, 2025

MOTION

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted unanimously in favor to approve the April 4, 2025 minutes. The motion passed.

Chair Remarks:

Dr. Eaton addressed the board.

MOTION

On the motion of Dr. Phillips, seconded by Dr. Cloninger the board voted unanimously to go into closed session. The motion passed.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE - Information Only) – Yarikza Alexander, presented the OIE and statistical report as information only to the board.

Investigative Review Committee (IRC Information) – Yarikza Alexander), Office of Investigations presented the board with six (6) dismissals and one (1) formal complaint.

MOTION

On the motion of Dr. Phillips, seconded by Dr. Riner. the board voted unanimously in favor to accept the IRC recommendations for six (6) dismissals and one (1) formal complaint. The motion passed.

Office of Disciplinary Counsel Report (ODC – Information Only) – Sherrie Butterbaugh, presented the “ODC” report as information only to the board.

MOTION

On the motion of Dr. Cleveland, seconded by Dr. Barrett and Dr. Phillips, the board voted unanimously to come out of closed session and return to public session. The motion passed.

Board Executive Reports/Remarks – Pam Dunkin

Mrs. Dunkin presented the following items below to the board for informational purposes only.

- Finance Report
- CE Broker Report
- New Renewal Update (Continuity of Care Designee): Alert on Website and E-Blast
Mrs. Dunkin addressed the Board. She will send an E-blast regarding the Continuity of Care Designee and place an alert on the website.
- Review List of New Licensees (4/1/2025 – 5/23/2025) – Informational Purposes Only
- Number of Active Credentials as of 5/23/2025 – Informational Purposes Only

MOTION

On the motion of Dr. Phillips, seconded by Dr. Cloninger the board voted unanimously to go into closed session. The motion passed.

MOTION

On the motion of Dr. Bagnell, seconded by Dr. Cleveland the board voted unanimously to come out of closed session and return to public session. The motion passed.

New Business

Board Member Reports:

2025 The Association of State and Provincial Psychology Boards (ASPPB) Mid-Year Meeting:
April 24-27, 2025, Montreal, Quebec, Canada – Advice Counsel, Megan Flannery and Dr. Amanda Cleveland

Dr. Cleveland and Mrs. Flannery addressed the Board regarding attending the (ASPPB) Mid-Year Meeting. They discussed the “Examination for Professional Practice of Psychology (EPPP) Part 2”.

Discussion and Vote: Expert Reviewers – Pam Dunkin

Mrs. Dunkin addressed the board. The Board decided expert reviewers will be needed but they will need to meet the following criteria: Five (5) years of experience, no discipline and hold an active South Carolina License. Mrs. Dunkin will send an E-blast out to all South Carolina Psychologists and a list will be compiled of candidates interested in being a expert reviewer. The list will be presented to the Board at the next upcoming scheduled Board meeting.

Discussion and Vote: Oral Exam – Dr. Barrett and Dr. Cleveland

MOTION

On the motion of Dr. Barrett, seconded by Dr. Cleveland, the board voted to approve the Oral Exam. The motion passed.

Discussion and Vote: 2026 Board Meeting Dates

- January 9, 2026
- April 10, 2026
- July 10, 2026
- October 9, 2026

MOTION

On the motion of Dr. Cleveland seconded by Dr. Bagnell, the board voted and approved the 2026 Board Meeting Dates. The motion passed.

Public Comments - None

Adjournment

There being no other business, the meeting was adjourned at 10:45 a.m.

The next meeting of the S.C. Board of Examiners in Psychology is scheduled for September 12, 2025.